

+ **Women's Fund**

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GRANTING ROUND 2020

APPLICATION GUIDANCE NOTES

ABOUT THE WOMEN'S FUND

Unlocking the potential for women across generations

Research shows that when we invest in women and girls, we invest in stronger, more stable families and communities. We raise a generation of healthier kids with brighter futures, and lower the cost of everything from public safety to social services and healthcare.

Auckland Foundation is proud to have established the Women's Fund, a fund to unlock the potential of women across generations.

Grants are available to support organisations and initiatives in Tāmaki Makaurau that **amplify the voices of women, invest in women, and accelerate growth and development opportunities.**

Priority will be given to initiatives that reflect the Women's Fund's values:

- **Inclusivity** – celebrating diversity
- **Equity** – women being treated fairly and equally
- **Identity** – women realising their individual place in the world
- **Generosity** – generosity of spirit
- **Reciprocity** – the circle of giving and receiving
- **Safety** – women knowing they are safe to participate and have a voice

APPLYING TO THE WOMEN'S FUND

WHO CAN APPLY

The Women's Fund grants to the following not-for-profit organisations where charitable purposes can be clearly demonstrated (e.g. through a deed or governing rules):

- Registered charities
- Incorporated societies
- Community groups or collaborative groups
- Social enterprises

Your organisation or initiative must also be Auckland-based, i.e. for the Auckland women and girls' community.

Please note we cannot make donations to **individuals**.

GRANT CRITERIA

Initiatives should be focused on positively impacting the lives of women and girls. These positive outcomes can be delivered by:

Amplifying the voices of women

- Promoting female leadership
- Providing a voice for women
- Promoting gender equity
- Keeping women safe

Investing in the potential of women

- Education and training
- Encouraging women's participation
- Building strength and resilience
- Ensuring health and wellbeing

Accelerating women's growth and development

- Helping to alleviate poverty
- Removing barriers to participation
- Teaching new skills
- Mentoring opportunities
- Helping to reduce isolation

If you are unsure if your organisation or initiative fits this criteria, please get in touch with us.

HOW TO APPLY

All applications must be received by Auckland Foundation no later than **5pm, Monday 31 August 2020** using the online application form on our website.

You can save your progress at any time, as long as you are accessing the application from the same computer or device.

If you have any difficulties with or issues using our online application, please contact us immediately.

Applications received after the closing date will not be eligible for consideration, so make sure you send your application in plenty of time in case we have any questions.

Once you have submitted your application online, you will receive an acknowledgement email from Auckland Foundation. If you haven't received this email within 48 hours, please contact us.

Don't forget

1. Your application should clearly demonstrate:
 - The need for your project or programme, and who will benefit;
 - How your project or programme fits in with the criteria and values of the Women's Fund;
 - What your project is trying to achieve for the participants/your community – and how you will measure your achievements.

If you're not sure, it's always helpful to have someone else read your application for feedback.

2. Make sure you submit all the requested information with your application, as any applications with missing information at the closing date will not be eligible for consideration. As well as any budgets, job descriptions etc that relate to the grant request, you will need to attach:

- PDF copy of your most recent financial statements
- PDF copy of a bank deposit slip

KEY DATES	
Monday 3 August 2020	Applications open at 9am
Monday 31 August 2020	Applications close at 5pm
September/October 2020	Review and decision-making
Mid October 2020	All applicants notified of decisions
Early November 2020	Grants paid to successful applicants (subject to signed grant agreement)

GRANT REQUESTS

SIZE OF GRANTS

Grant requests of **up to \$5,000** will be considered.

GST

The grant will **not** attract GST by your organisation.

If your organisation is GST registered, the grant will not cover the GST component of any purchase of goods or services.

Applicants are requested to exclude GST from the budget when completing their application form.

ELIGIBLE EXPENDITURE

- Administration and operational expenses; e.g. wages or salaries for positions that are directly applicable to programme delivery, etc.
- Volunteer expenses.
- Project expenses.

EXCLUSIONS

Grants will not be awarded for the following:

- Loan & endowment funds
- Business or investment capital
- Venture capital initiatives
- Establishment of charities
- Individuals
- Retrospective applications (i.e. if you are seeking funding for an event that will take place before November 2020, or for purchases/expenses that need to be covered before November 2020, then this will not be eligible)
- Overseas travel, expenses or exchange programmes

If you are unsure of your eligibility, please contact Auckland Foundation.

ACCOUNTABILITY

A written accountability report will be due 12 months from payment of grants. If you have been successful the previous year and are re-applying for funding, you will also be asked to submit an interim accountability report. This will be used as part of the reviewing process of your application.

Successful grant recipients will be required to acknowledge the Women's Fund and Auckland Foundation for the grant received, and the purpose of that grant, in their newsletter, website, annual report and other relevant communications such as social media or events.

ENQUIRIES

If you are unsure of your eligibility or have any questions about this funding round, please contact Auckland Foundation:

Nicola Edwards – Communications and Grants Manager
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